

# Competition Day Information 2019

## CAQI SDG Championships

### REGISTRATION DESK

All participants must SIGN IN at the Registration Desk upon arrival to the competition situated in/near the dressing rooms. All questions can be answered there. Sign in is required for ALL competitors and coaches for every session on EACH day of the competition. Failure to sign in will mean no appearance on stage.

### DRESSING ROOMS

Dressing rooms open an hour and a half to 2 hours before competitions start each day.

4pm Friday

6.30am Saturday

6.30am Sunday

*Please also be aware that most dressing rooms have carpet, and any makeup, hair products, tan or any other products dropped on the floors or walls of the dressing rooms and corridors, will need to be cleaned. In extreme cases, clubs will be charged cleaning costs.*

***NO FOOD OR DRINK IS TO BE CONSUMED IN THE DRESSING ROOMS (bottled water excluded), and clubs are responsible for keeping their dressing area clean. Costs will be incurred for areas that aren't left as you found them.***

### SIGNAGE IN DRESSING ROOMS

In dressing rooms, no signs are to be taped to walls etc. Please use the designated pin boards only and all areas must be left in a tidy and clean state.

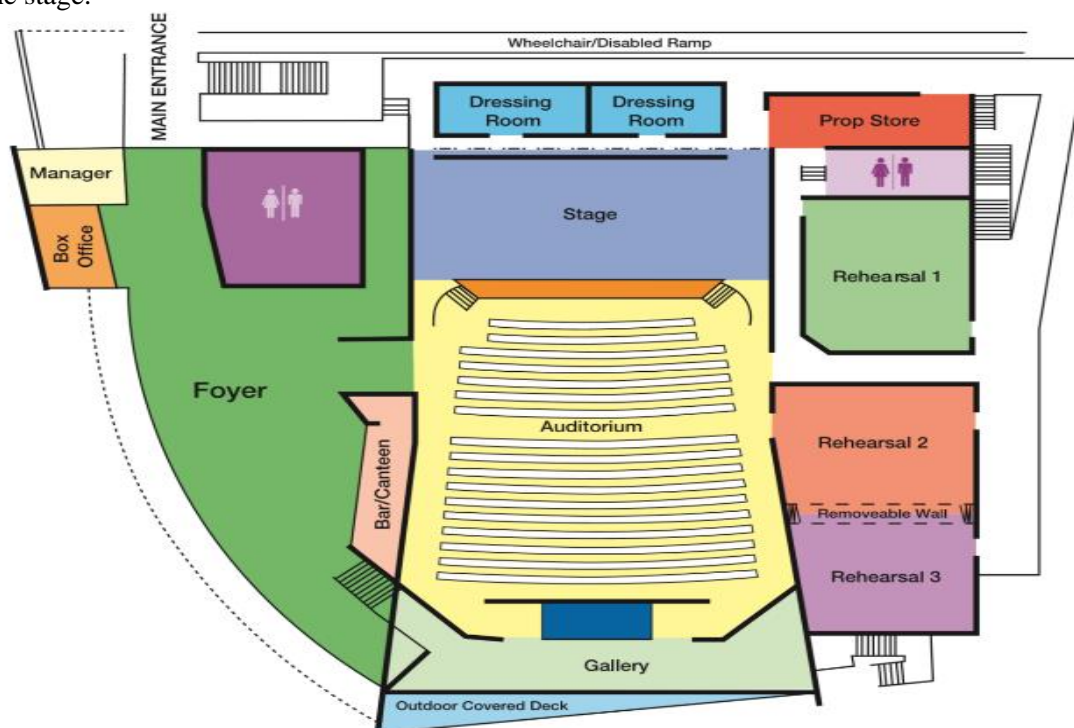
### BEHAVIOUR & NOISE IN DRESSING ROOMS

As many of the dressing rooms back onto the auditorium, we please ask that noise in the dressing rooms be kept to a minimum, as you may be heard in the theatre.

Please note: Coaches are responsible for their competitors backstage, in the dressing rooms and within the halls. Any damage to property, including the activation of fire alarms, will result in charges to the competitor or club involved.

### WARM UP/ PRACTICE SPACE

All clubs will be allocated a change area in rehearsal rooms 2 & 3. The run through area will be in Rehearsal Room 1 closest to the stage.



## RISK MANAGEMENT

We take OH&S seriously at our State Championships and we ask that competitors/coaches other than completing relevant prop risk assessment forms, please be aware of the following information.

Bare Feet in and around the theatre – The floors are swept and cleaned at the end of each day, however, as competitors are moving in and around the theatre, where at all possible we ask for them to have shoes on, apart from when they are moving to and from the stage or in the dressing rooms. This will minimise all potential risks of injury.

## COMPETITOR BATHROOMS

The toilets behind stage are limited and are not in the appropriate place for competitors to access, therefore, toilets will be open downstairs underneath the theatre. Please be aware however, that these are male toilets as it is a boy's school. Toilets located in the foyer can also be used by competitors. The toilet beside stage are for emergency pit stops only, before going on stage. There are plenty of cubicles in the foyer toilets.

## COMPETITION ETIQUETTE AND VENUE RULES

We ask that all clubs are aware of our competition rules and advise your members accordingly. Please make yourself aware of our competition etiquette and venue rules, including evacuation procedures.

### Some important points to take note:

- **Please do not try to enter the theatre when the doors are closed.** An usher WILL open the doors when a performance has ended and access to the theatre is allowed.
- Competitors should please refrain from sitting in the front 2 rows of the theatre.
- There is to be **no smoking** anywhere in or around the theatre or on school grounds.
- **Videoing, photography or sound recordings are not allowed during performances** by spectators in the auditorium or coaches side stage and those caught using them may be asked to leave the theatre.  
*Recordings or photographing of competition sessions are not permitted due to copyright laws and child protection policies.*
- **No food is permitted in the auditorium, dressing rooms or backstage corridors.** Bottled water is the only thing allowed in these areas. Please eat out on the veranda or in the designated areas.
- Prompting by coaches is **not allowed** side stage and penalties will apply. (Not including Tinies Display's)
- Only coaches and designated club assistants are allowed backstage and in the dressing rooms please. Parents are asked to please exit the dressing rooms about 15mins before a session begins, to keep numbers backstage to a minimum.
- **No males** are allowed in the dressing rooms (except for young boys competing in an age section).
- Please **don't talk to the adjudicators** during the competition even if you know them.
- Tracksuits need to be worn in the theatre and please do not lean or press against the walls when wearing leg tan or lipstick and closed in shoes/slippers should be worn when walking around the theatre by competitors.
- Arm bands/Coach ID Cards must be shown every time you enter the theatre.
- IPAC is a licensed venue. No external alcohol can be consumed on venue property.
- Please always show respect for volunteers and follow their directions.
- **No parents/coaches or club assistants are allowed backstage during presentations.**
- Please do not leave personal items and belongings unattended. CAQI and its ancillary organisations/committees, take no responsibility for any loss of valuables.

## AUDIENCE TICKETS

Tickets can be purchased online through Trybooking, or at the venue on competition day. All ticket prices can be found through this link <https://www.trybooking.com/BCQET>

EFTPOS will be available at the venue.

*Please insure to inform your club members/families that this is a ticketed event, to avoid any uncomfortable situations for officials or families on comp days. EFTPOS will be available at the theatre.*

## COMPETITOR'S ENTRY INTO THE THEATRE

Please be aware that competitors have free entry into any session **on their day of competition only**. They do not have free entry over the whole weekend. Eg. If they are competing on Saturday, they would need to pay for an audience ticket on the Sunday. Please inform your members of this, to avoid any uncomfortable situations for officials or competitors on comp days.

## COACHES PASSES



As professional development, all 2019 registered CAQI coaches have free access to all sessions over the SDG competition weekend, on the provision they present their **2019** coach registration card for inspection at the theatre door. No valid ID card means no entry.

**\*Sample Card\***

## DIAGRAM OF THEATRE AND DRESSING ROOMS



## PHOTOGRAPHY

Pointe Shoot Love will be taking onstage and backstage photographs during the weekend and for purchase post competition. Further information is provided in the program and on the CAQI competitions website

<https://caliqlld.wixsite.com/competitions/photography>

## CALLING LIGHTS

It is the responsibility of all coaches to call all their lights, even if it is just full stage lights. It is not the responsibility of the stage manager to call any lights (unless under special circumstances arranged with competition convenor). All coaches should carry a copy of their own lighting sheets with them side stage when calling lighting cues, with all music files on a USB, should any issues with sound occur.

We thank you for your understanding on this matter.

## TIMING

Please note: We are **timing with penalties** at the State Championships.

Please be aware that as soon as a performer can be seen on stage, even in silhouette, the time will begin.

## CRITIQUE SHEETS

These can be collected after each session from the registration desk after presentation, if not handed to you on stage.



## MYSTAGE LIVE PROGRESS OF COMPETITION

The online schedule can be found through your myStage profiles, where you will be able to go to this event and view live how the competition is progressing.

## CAR PARKING

The theatre is situated at the entry of the main gate to Iona College, with free easy access parking on the school grounds, with several car parking areas around the theatre.

## VOLUNTEER SIGN IN

Club volunteers over the weekend **MUST report to the volunteer sign in area at the Box Office**, for duty information and to collect their passes. Please arrive at least 20 minutes before your scheduled session for change over. During their duty, volunteers have free access to the theatre for that session only. Those who are writers, assessors, videographer, timers, or adjudicator liaison, must also sign confidentiality forms. Volunteer Passes must also be returned after your duty.

## FOOD

Competitors and visitors are welcome to bring their own packed lunches/dinner to the theatre. There will also be a canteen open each day from 8am.

Please note no food other than snacks are available on the Friday evening, however, the bar will be open.

## CANTEEN HOURS

- **Friday**  
Only Bar Snacks, tea, coffee, soft drinks and alcohol available.
- **Saturday**  
6.30am – 8.00am – TBC (Coffee may be available)  
8.00am – 8.00pm - Full Canteen menu available (no alcohol)  
From 3.00pm Alcohol available to be purchased  
8.00pm Bar and canteen closes
- **Sunday**  
6.30am – 8.00am – TBC (Coffee may be available)  
8.00am – 5.00pm - Full Canteen menu available (no alcohol)  
From 3.00pm Alcohol available to be purchased  
5.00pm Bar and canteen closes



### CAQI 2019 STATE SDG CHAMPIONSHIPS

#### Hot Food

Lorries Assorted Pies	\$5.00
Lorries Potato topped Pies	\$5.50
Giant Sausage Rolls	\$4.50
Chicken Noodle Cups	\$3
Egg Lettuce & Mayo Sandwiches	\$4.50
Ham Cheese & Tomato Sandwich	\$4.00
Roasted Vegetable & Feta cheese Wraps	\$4.50 <small>per half</small>
Ham Cheese & Salad Focaccia	\$7.50
Chicken, Lettuce & Mayo Focaccia	\$7.50
Toasted extra	50c
<b>Sushi per roll</b> (includes vegetarian and GF options)	\$3.50
10c soy sauce//50c mayo	

#### Sweets

Assorted Sweet Muffins	\$5
Donuts	\$4.50
Cake assorted from	\$4.50
Lifesavers	\$2
Mentos	\$3
Chocolate Bars	\$3
Potato Chips assorted flavours	\$3

#### GF Options

GF Wraps	\$6
Gf Sausage Roll	\$4.50
GF Pies	\$6

Please ask about our GF muffins/cake



**\*\*CAQI wishes all competitors and coaches all the best of luck for a great competition\*\***